

# Our Services at a Glance

Open in the Student Union (110 and B1) and online.

## Contact Us:

🌐 [careers.usc.edu](https://careers.usc.edu) ✉ [careers@usc.edu](mailto:careers@usc.edu) 📞 (213) 740 9111

Monday - Friday, 8:30 a.m. - 5:00 p.m. PT

## Our Services:

- **Drop-In Advising (In-person)**  
Available Monday - Friday from 1 p.m. - 3:30 p.m.
- **24/7 Resume Assistance**  
via Smart Resume at [vmock.com/usc](https://vmock.com/usc)
- **Appointments**  
Schedule 30-min sessions on connectSC for career and internship advising.
- **Alumni Career Services**  
Resources and events for all USC graduates: [careers.usc.edu/alumni](https://careers.usc.edu/alumni)
- **China Career Services (Shanghai, China)**  
Overseas office provides resources and programming to all Trojans seeking opportunities in China.

## Our Events:

View complete details at [careers.usc.edu/events](https://careers.usc.edu/events)

- **On-Campus Recruiting (OCR)**  
Fall 2023: September 6 - November 17, 2023  
Spring 2024: January 17 - April 19, 2024
- **Career & Graduate School Fairs**  
On-Campus Student Job Fair, Fall Career Fair, International Student Virtual Career Fair, Graduate Schools Fair Spring Career Fair, and Just in Time Career Fair.
- **Trojan Talks (Virtual or In-Person)**  
Explore open positions and network with organization representatives. Held throughout the OCR season.
- **Diversity Meet & Greet**  
Meant to reach underrepresented students who are looking for internships or full-time roles.
- **Veteran's & Military Families Recruiting Night**  
Meet employers from diverse industries actively recruiting USC military members, veteran students, military family members and ROTC students.
- **Mock Interview Night with USC Alumni**  
Sharpen your interview skills with alumni from diverse industries in a supportive environment as you prepare for careers fairs and interviews.
- **Beyond the Ph.D. Conference**  
Featuring interdisciplinary keynote panels, roundtable sessions, and career sessions for currently enrolled graduate students, postdoctoral scholars, staff, and faculty from all research fields.
- **Career Carnival**  
In-N-Out, funnel cake, snow cones, and games in Alumni Park!
- **Employer Resume Review**  
Have your resume critiqued by employers from a variety of industries.

## Follow Us:

      [linktr.ee/usccareercenter](https://linktr.ee/usccareercenter)

## Our Resources:

### connectSC

Access connectSC at [careers.usc.edu/connectsc](https://careers.usc.edu/connectsc) for internships and jobs (on and off-campus) as well as the following platforms:

- **Big Interview**  
Interactive mock interview module to prepare for specific employment-sector and graduate school interview questions.
- **Candid Career**  
Gain access to career advice from USC Alumni and other industry professionals through video informational interviews.
- **Career Fit**  
Identify best matching careers and explore career choices through preference and recommendations.
- **Case Questions Interactive**  
Provides helpful practice through drills, frameworks, videos and tips for consulting interviews.
- **Connecting Majors to Careers**  
Students connect majors to career opportunities, related professional associations and job search strategies.
- **GoinGlobal**  
Content on work permit/visa regulations, employment trends, salary ranges and cultural/interviewing advice.
- **Interstride**  
An interactive career platform designed by international students and for international students to enhance career exploration and their job-search experience.
- **Smart Resume by VMock**  
Provides detailed feedback on content and presentation.
- **Your Next Step**  
Access career assessments, clarify goals, prepare for interviews, develop a network, access jobs, and implement a strategic job search plan.
- **Other Online Resources include:**  
ARTSEARCH, Bridge Worldwide Music Connection, Environmental Careers Opportunities, Hoovers, Opportunities in Public Affairs, Uniworld Online, Versatile PhD, and more.

# Resource Key

**Artsearch** - The National Employment Bulletin for the Arts includes current job and internship postings in arts administration, production, artistic and arts education. The USC Career Center pays a fee to grant you access to this resource.

**Big Interview** - A powerful AI-enhanced interviewing tool to help Trojans excel in interviews. It's an entire interview prep system to provide you with hands-on experience with mock interviews tailored specifically to you.

**Bridge: Worldwide Music Connection** - The online music connection curated by the New England Conservatory, providing opportunities for musicians in performance, composition, teaching, competitions, and administration roles. The USC Career Center pays a fee to grant you access.

**Candid Career.com** - Educates job seekers in discovering and exploring diverse industries through a comprehensive series of alumni videos. Search by industry, career title, college major, or keywords.

**Career Shift** - This resource allows students to identify millions of contacts for networking, tap the hidden job market, and identify recruiters from diverse companies and industries.

**Case Questions Interactive** - Provides skill exercises needed to master case interviews in consulting and business management. Students will gain practice and mastery through math questions including percentages, weighted averages, break evens, and net present values.

**Connecting Majors to Careers** - What Can I do With This Major helps students to identify career areas and industries. It includes related professional associations and popular job search links related to the career areas.

**Environmental Career Opportunities** - Provides access to environmental jobs and internships in non-profits, corporations, professional firms, institutions, federal, state, and local governments.

**FIRSTHAND** - A career management tool for students to explore careers through industry career guides, and articles highlighting topics that include job search preparation, resumes, networking, interviewing, "A Day in the Life," job search strategies.

**GoInGlobal** - A career and employment resource that includes job search by country, global and US cities, H-1B visa database, country resume writing guides, employment trends, salary ranges, and cultural/interviewing advice.

**Interstride** - An interactive career platform designed by international students and for international students to enhance career exploration and their job-search experience.

**On-Campus Recruiting – Trojan Talks** – Learn about an organization or an industry by attending a Trojan Talk. Employers introduce themselves and provide insight on topics such as open positions and organization culture, in addition to helping you prepare for their interview process.

**Opportunities in Public Affairs** - Provides full-time and internship opportunities on Capitol Hill, including legislative, public affairs, and public relations postings in the Washington DC area and other major US cities.

**Trojan Network** - SC's online professional networking and mentor platform where alumni share their career and industry-related experiences and information with current students and fellow alumni. You can gain valuable advice from alumni during brief chat sessions, informational interviews, mentorships, and real-world projects.

**UCAN Intern** - A dynamic database listing many domestic and international internships, fellowships, and other short-term opportunities. This platform offers an extensive database of internship listings with a wide geographic distribution.

**USC's Libguide** – More than 350 comprehensive research guides by subject and topic.

**Smart Resume by VMock** - A powerful AI resume critique tool providing real-time custom resume feedback for all students tailored to different jobs and industries. The platform offers feedback on resume content and format and is available 24/7.

**Your Next Step** - Provides access to career assessments, clarifies career goals, and helps students and alumni develop professional resumes and cover letters, as well as prepare for interviews. It also allows students to create a network, access jobs, and implement a strategic job search plan.